

**Cleveland County Board of Commissioners**  
**April 18, 2023**

The Cleveland County Board of Commissioners met on this date, at the hour of 5:00 p.m. in the Commission Chambers of the Cleveland County Administrative Offices.

**PRESENT:** Kevin Gordon, Chairman  
Ronnie Whetstine, Vice-Chair  
Johnny Hutchins, Commissioner  
Doug Bridges, Commissioner  
Deb Hardin Commissioner  
Tim Moore, County Attorney  
Todd Carpenter, Interim County Manager  
April Crotts, Deputy Clerk to the Board  
Martha Thompson, Deputy County Attorney  
Kerri Melton, Assistant County Manager  
Sheriff Alan Norman

**CALL TO ORDER**

Chairman Gordon called the meeting to order and Commissioner Hutchins led the audience in the Pledge of Allegiance and provided the invocation.

**AGENDA ADOPTION**

**ACTION:** Commissioner Hardin made the motion, seconded by Commissioner Bridges and unanimously adopted by the Board to, ***approve the agenda as presented.***

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

The Clerk to the Board included the Minutes from the ***April 4, 2023*** regular Commissioners' meeting in Board members' packets.

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, ***approve the minutes as written.***

**TAX COLLECTOR'S MONTHLY REPORT**

Pursuant to North Carolina General Statute §105-350.7, The Tax Collector shall submit to the governing body at each of its regular meetings a report to include the amount collected on each year's taxes with which she is charged, the amount remaining uncollected, and the steps being taking to encourage payment of uncollected taxes. The Tax Collector provided Commissioners with a detailed written report regarding taxes collected during ***January 2023.***

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, ***approve the March 2023 monthly tax report submitted by the Tax Collector.***

TOTAL TAXES COLLECTED MARCH 2023			
YEAR	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
DEF REV	\$0.00	\$0.00	\$0.00
2022	\$884,485.31	\$7,077.81	\$891,563.12
2021	\$53,363.36	\$3,669.49	\$57,032.85
2020	\$21,607.79	\$1,005.03	\$22,612.82
2019	\$13,406.77	\$0.00	\$13,406.77
2018	\$6,546.80	\$0.00	\$6,546.80
2017	\$6,416.98	\$0.00	\$6,416.98
2016	\$3,541.37	\$0.00	\$3,541.37
2015	\$4,085.58	\$0.00	\$4,085.58
2014	\$3,329.68	\$0.00	\$3,329.68
2013	\$2,774.52	\$0.00	\$2,774.52
2012	\$0.00	\$0.00	\$0.00
			\$1,011,310.49
TOTALS	\$999,558.16	\$11,752.33	\$1,011,310.49
DISCOUNT	(\$16.32)		(\$16.32)
INTEREST	\$61,341.22	\$1,179.07	\$62,520.29
TOLERANCE	(\$16.54)	(\$7.31)	(\$23.85)
ADVERTISING	\$2,224.47		
GARNISHMEN'	\$6,067.06	\$1,536.75	\$3,424.16
NSF	\$0.21		
LEGAL FEES	\$11,643.42		
TOTALS	\$1,080,801.68	\$14,460.84	
MISC FEE	\$92.66		
TAXES COLL	\$1,080,894.34		GRAND TOTAL
DEF	\$39,541.77		\$1,095,355.18
DISC	(\$184.82)		\$43,181.81
TOL	\$0.00		\$1,138,536.99
INT	\$400.70		
TOTAL TAXES UNCOLLECTED MARCH 2023			
	AMOUNT-REAL	AMOUNT-GAP	COMBINED AMT
2022	\$2,718,268.24	\$123,270.56	\$2,841,538.80
2021	\$760,489.42	\$82,991.78	\$843,481.20
2020	\$568,919.45	\$44,308.31	\$613,227.76
2019	\$574,188.62	\$0.00	\$574,188.62
2018	\$303,297.92	\$0.00	\$303,297.92
2017	\$193,337.00	\$0.00	\$193,337.00
2016	\$137,339.87	\$0.00	\$137,339.87
2015	\$115,756.65	\$0.00	\$115,756.65
2014	\$120,096.48	\$0.00	\$120,096.48
2013	\$89,187.40	\$0.00	\$89,187.40
2012	\$0.00	\$0.00	\$0.00
	\$5,580,881.05	\$250,570.65	\$5,831,451.70
DEF REV			
	\$20,811.47	\$106,190.63	\$127,002.10
TOTAL UNCOLLECTED	\$5,601,692.52	\$356,761.28	\$5,958,453.80

**TAX ABATEMENTS AND SUPPLEMENTS**

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during *March 2023*. The monthly grand total of tax abatements was listed as (\$3,431.57) and the monthly grand total for tax supplements was listed as \$20,359.53.

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and passed unanimously by the Board to, *approve the March 2023 tax abatements and supplements submitted by the Tax Assessor.*

**HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #056)**

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.541.4.350.00		Environmental Health/State Govt Grants	\$17,640.00	
012.541.5.121.00		Environmental Health/Salaries-Reg	\$17,640.00	

*Explanation of Revisions:* Budget allocation for \$17,640 in grant funds received from the North Carolina Department of Health and Human Services Environmental Health Section/Food Protection and Facilities Branch related to the Food and Lodging activities. Funds will be used towards existing salaries to support the program.

**SOCIAL SERVICES: BUDGET AMENDMENT (BNA #057)**

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, *approve the following budget amendment:*

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
011.508.4.350.00	08300-P432	Income Maintenance/State Government Grants	\$4,744.00	
011.508.5.700.00	08300-P432	Income Maintenance/State Government Grants	\$4,744.00	

Explanation of Revisions: Budget allocation for \$4,744 in additional grant funds received for the FY23 Rural Operating Assistance Program (ROAP) from the State to be paid to Transportation Administration of Cleveland County (TACC).

**HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #058)**

**ACTION:** Commissioner Hardin made a motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board to, ***approve the following budget amendment:***

<u>Account Number</u>	<u>Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
486.245.5.991.00		Capital Proj-CC Fair/Const in Progress	\$100,000.00	
486.245.4.980.41		Capital Proj-CC Fair/Trans Fm Capital Reserve	\$100,000.00	
041.209.5.890.00		Capital Reserves/Interfund Transfers	\$100,000.00	
041.209.4.409.00		Capital Reserves/Local Revenues	\$100,000.00	

Explanation of Revisions: Budget allocation for \$100,00 in draw-down funds for the Cleveland County Fair improvements – Year 1 of 2. Funds will be used to update and upgrade the fair property and assets to provide a safer and more enjoyable experience for fair patrons. Projects will be decided in partnership between the county and Fair Association. The Board of Commissioners will have final approval for proposed projects (Commissioners first approved the improvement funds at their March 21, 2023 regular meeting).

**CLOSED SESSION**

**ACTION:** Commissioner Whetstine made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, ***to go into closed session per North Carolina General Statute § 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.*** (Copy of closed session Minutes are sealed and found in the Closed Session Minute Book).

**ACTION:** Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, ***amend the Commissioners' 2023 meeting schedule to include a special called meeting scheduled for Monday, May 1, 2023 at 9:00am in the Commissioner's Chambers.***

**ADJOURN**

There being no further business to come before the Board at this time, Commissioner Hutchins made a motion, seconded by Commissioner Bridges and unanimously adopted by the Board, ***to adjourn.*** The next meeting of the Commission is scheduled for ***Monday, May 1, 2023 at 9:00am*** in the Commissioners' Chambers.

---

Kevin Gordon, Chairman  
Cleveland County Board of Commissioners

---

April Crotts, Deputy Clerk to the Board  
Cleveland County Board of Commissioners